

# Rock Chips

Vol 47 No 11

The Deming Gem & Mineral Society, Inc.

November  
2015

*DGMS serves to share with the community its knowledge of earth sciences and the lapidary arts*

## President's Message

Fall is in the air. We are starting to see some of our winter guests returning.

A huge Thank you to Carolyn Abbey, Fred Bishop and his grand-daughter, Maria Costa, Ed & Linda Edwards, Jim Foutch, Barbara Hamilton, Cindy Jordan, Antoinette May, Chris Moore, Marilyn & Lloyd Page, Russ Schumacher, Russell Scoggins, Ken Sholar, Ben Staff and 10 volunteers from Wal-Mart for helping with the fair gates and the booth. The only way we got through this year was with help from Wal-mart employees. If I missed anyone, I apologize and thank you. We had 16 members put in about 266 hrs. total. It is not fair to put this burden on such a few members to get free rent for the Roundup. If we don't get more help we will have to pay \$7,000 - \$12,000 to use the fairgrounds. Any suggestions to come up with a better solution are welcome.

Thank you to Allen Chupa, Marvin Clary, Scott Ehlers, Barbara Hamilton, Charles Saenz, Ken Sholar, and Ben Staff with the cleanup in the clubhouse on Saturday, Oct. 24th.

Included in this chips are some general policies and officer guidelines. Please read them and if you have any input, put them in writing and present them to the board. These will be included in the member handbook we are in the process of putting together. The signed pages of the bylaws, to put with the final copy of the bylaws you received, are included in the chips.

Our club 50th anniversary is January 25. We are still looking for ideas of what the members want to do to celebrate. We are looking for submissions for the club logo. They will be displayed in the clubhouse and be voted on in January.

Happy Thanksgiving  
Barb

## Field Trip

A field trip to Gage for Ryolite is scheduled for Sunday, November 22. Leave the club parking lot at 8 am.

## Membership

Welcome new members: Susan Kyle, Charles Saenz, and Ruth Marshall.

## Shop

Shop hours are Friday 9 am - 12 pm and Saturday 9 am - 3 pm.

The shop will be closed Saturday, November 14, due to the craft show. November 27 and November 28 for Thanksgiving.

All the saws are running. If you want the shop open more days, we need people to be lapidary shop stewards or saw room stewards. Contact Dave Coffey or Ben Staff if you are interested. Included in the chips is Shop Fees, Saw fees and Usage. Include this with the Lapidary Shop Policies that were sent out with the bylaws.

## Sunshine

Shirley Krasinski lost her battle with cancer this past week. As many of you know Shirley was very active in our club over the past 8 years. She was President last year and Vice-President in 2013. She chaired the spinning wheel at Roundup for several years, conducted craft classes, helped with the fair, had been Librarian and help out wherever and whenever she could. She will be greatly missed.

## DGMS General Meeting

Meeting was called to order at 2:05 pm by President Barbara Staff who lead the Pledge of Allegiance. There were 30 members and 2 guests, Jeff and Anna Allen.

Motioned made by Trina and seconded to accept the September minutes as printed in the chips - approved.

**Secretary's Report** - A letter was received from Marshall Library as to the purchase of materials from our donation.

**Treasurer's Report** - Ben gave the financial report. Motion to approve made by Kay and seconded - approved.

### Committee Reports

**Field Trips** - There will be a field trip to Gage on Sunday, Nov. 22. Meet at the club parking lot and leave at 8 am.

**Membership** - New members in Oct. are Susan Kyle and Charles Saenz.

**Sunshine** - Elaine Smith lifetime member turns 98 next month. She joined the club in 1984. Was membership chair and did coffee and donuts for Roundup for many years.

**Country Christmas** - need workers and baked goods. signup sheets are on the table.

**Roundup** - Next meeting is Thursday, November 19, 1:00 pm.

**Shop** - A summary of what has been done this summer was given. The shop is now open Saturday 9 am -12 pm. There was a discussion about other days for the shop to be open. We need people to step up be lapidary stewards and saw room stewards so it can be open more days.

**Unfinished Business** - Bylaws were unanimously accepted. By a majority vote, it was agreed to have a club logo. We now need submissions.

New Business - Nomination for elected positions.

There was a suggestion of having a show and tell at the meetings.

Door prize was won by Trina and name badge prize was won by Kay Green.

50/50 was won by Cindy Jordan.

Thank you to Barbara Hamilton, Barb Staff and Maria Ehlers for the refreshments and the centerpiece was provided by Ken Sholar.

Need people for refreshments next month.

Motion to adjourn was made by Scott and seconded. Meeting adjourned at 3:30 pm.

A silent auction followed the meeting.

Minutes submitted from recorded meeting by Barbara Staff, President

### EVENT LISTING

Saturday, Nov. 14 ... 10 am - 5 pm  
Country Christmas

Sunday, Nov. 15... 12 pm - 5 pm  
Country Christmas

Thursday, Nov. 19... 1:00 pm  
Roundup Meeting

Saturday, Nov. 21 ... 2:00 pm  
General Meeting

Sunday, Nov. 22... 8:00 am  
Field trip to Gage

Wednesday, Dec. 2... 3:30 pm  
Board Meeting

Saturday, Dec. 19... 2:00 pm  
Annual Meeting - election & potluck Dinner

### Slate of nominees:

President -	Ken Sholar
Vice-President -	Dave Hoggatt
Secretary -	
Treasurer -	Benjamin Staff
1 yr director -	John Edwards
2 yr director -	Ed Edwards
Bulletin Editor -	Scott Ehlers
Roundup Chair -	Carol Duncan
Shop Chair -	Dave Coffey

Assist Roundup -

Anyone interested in any of these positions contact Carol Duncan, Barbara Hamilton or Ken Sholar.

### DGMS Board Meeting

Date: 11/4/2015

Present:

Barbara Staff, Ken Sholar, Benjamin Staff, Scott Ehlers, Marilyn Page, Cindy Jordan, John Edwards and Carol Duncan

Other members - Carolyn Abbey, Judy and Maurice Crawford

Meeting was called to order at 2:00 pm.

FOR SALE: HP Laserjet 1320 printer \$100. This is the laser printer from the office. Contact Ben Staff for information.

Minutes from October were approved as printed in chips. Motion moved by Ken Sholar and seconded - approved.

Treasurer's report was given by Ben along with projected income & expenses for remainder of year. Motion to approve monthly bills was made by Carol Duncan and seconded - approved. Motion made by Ken Sholar to fill both propane tanks before winter, seconded - approved.

Ken reported that the fluorescent display case is fixed thanks to Pete Coyer.

Bylaws were signed.

### Committee Reports

**Shop** - Ben gave a summary of what has been done in the last month. There was a discussion on usage and charges for shop and trim saws. Ben stated he would do an evening session on Tuesday from 5:30 - 8:30 or 6 - 9 if someone is willing to saw.

**Roundup** - Barb gave Information on convention center for possible use in 2017. They would charge us \$425 a day for the whole center with use of the kitchen. It will be looked into further.

**Country Christmas** - Motion was made for approval, of ponies, port-a-johns, food, supplies and additional advertising by Ken Sholar, seconded - approved

**New Business** - General Policies and officer guidelines were reviewed and motion to approve was made by Ben Staff and seconded - approved.

Meeting adjourned at 3:15 p.m.

Minutes submitted from recorded meeting by Barbara Staff, President

Come and join us

for

A Country Christmas

Hosted by the Deming Gem and Mineral Society

(DGMS Serves to Share Its Knowledge of Earth Sciences and Lapidary Arts)

Craft and Home Business Show

Nov. 14, 2015 from 10 AM To 5 PM

and

Nov. 15, 2015 from 12 PM To 5 PM

Located at: 4200 Raymond Reed Blvd, Deming N.M.

(next to the Fairgrounds)

For more information or

to register as a vendor contact:

Carol Duncan at (575) 956-5144

Raffle - Donated Items

Grand Prize a Handmade Quilt

50/50 Drawing - \$1 Per Ticket

Door Prizes-Every Hour

Baked Goods and Food

***Help Needed for Set-up and during Fair!***

***Sign-up sheets at the Club House or contact Carol!***

Nov. 2015

### Shop Fees, Saw Fees and Usage

The rate for the lapidary shop is \$1 per hour. If you use a machine, you pay whether it is 1 hour or 3 hours.

The first cut on the 18" or smaller saw is free if the rock has not been previously cut.

Sawing rates are \$.25 per inch for the 18" saw or smaller, \$.50 per inch for the 24" saw and \$.75 per inch for the 30" saw.

The 8" saw with a vise on it, is to cut small stones. You may cut small stones up to 2" on this saw. Each slice will be \$.25 ea.

The other 8" saw can be used to trim. A maximum of 3 hand-size slabs (4"-8") are allowed per 3 hr. session. The charge is \$.25 per slab

The DGMS Friends at

Deming Luna County Museum are having their

### Annual Green Tea

Sunday, December 13<sup>th</sup>

1:30 to 4:00 PM

At the Deming Luna County Museum

301 Silver Street, Deming NM

For more information call 575-546-2382

**Admission Free**

Donations Gratefully Accepted



## Field Trip To Gage, New Mexico

### The Victorio Mining District

The Victorio Mountains are located 20 miles west of Deming, 3.5 miles from Gage, N.M. The range runs north to northwest, the elevation of the highest peak is 5,375 ft. The range is made up of volcanic ridges and sedimentary rock rising above the surrounding plain. The first ore deposits were discovered by prospectors in the late 1870's. At that time this part of the territory was in the grips of a panic brought on by repeated Apache raids and depredations. The prospectors or any mining men for that matter did well just to get back alive. Further exploration or exploitation of the ore deposits would have to wait until the arrival of the railroad. Between 1880 & 1882, the mining firm of Hearst, Haggin, Tevis & Co. bought into the Last Chance Mine and The Jessie Group mines. This influx of operating capital was the catalyst that set off the Victorio boom. George Hearst was known as an expert prospector and a shrewd judge of mining properties. Starting in the 1850's he navigated his way around the west seeking out and buying some of the richest mines in the country. The Comstock Lode, The Ophir (both in Nevada) The Ontario (Utah), The Homestake (South Dakota), The Anaconda Copper Mine (Montana) and The Cerro de Pasco Mine in Peru were all Hearst, Haggin, Tevis & Co. properties

The proximity of the mines to the railroad and a smelter at Benson, Az. made the venture attractive. Hearst may have been looking for a much bigger strike at Victorio, but the payout was still much larger than their investment. Most of the mining activity in the district took place at Mine Hill, the southern most feature of the Victorio Range. From above Mine Hill resembles an overturned rowboat, with three distinct slopes facing, west, south and north east. The outcrop rises at a moderate rate to 4,871 ft. At the summit there is an undecipherable inscription gouged into rock that reads "Aug. 1882, XXM No.1, JT Reed USMDS." Below the summit facing west, Chance City and a majority of the mines occupy the slope. The Hearst owned Chance mine (aka Last Chance) is located just below the ridge along the southern slope. Most of the southern slope was untouched except for those mines concentrated between the Chance mine and the Helen Mine. There was sporadic activity on

the northeastern slope, mostly on and around Mineral Hill. With the exception of a few prospect digs, little activity took place on the part of the slope facing towards Quarry Hill. The western slope saw the most activity with several mines located close to the foot of the mountain. It is lined with paths to and from the mines, all connecting to a main road that runs through the heart of Chance City. The townsite was laid out quickly, wood frame, adobe and rock dwellings sprang up, a general store was established as were two saloons, a boarding house, blacksmith shop and all the usual entrepreneurial establishments associated with boom towns. At its peak Chance City (also known as Victorio) was home to appx. 200-300 hardy souls. The Southern Pacific Railroad stop at Gage (3.5 miles away) brought a stream of men to work the mines or in some cases to work the miners. Chance City located in rough country became known as a rough place. Men met violent death either in the mines or at the hands of their fellow man. Despite its reputation Chance City was probably no more violent or dangerous than most mining camps in the New Mexico territory. A post office was established in 1885, but would close the following year. The mining boom quickly peaked and by 1887 most of the gold and silver ore had been mined out. Mining operations would continue at Mine Hill as new investors and speculators bought in and took their chances. The deeds to the mines would be sold back and forth between the unscrupulous and the unsuspecting.

Chance City clung to life for several years after the initial rush had subsided. Though it seems that by the turn of the century, Gage and Chance City were all lumped together as one locale. The number of people still working or living at Chance City during that time is unknown. However records do show that Chance City could still be a hard and violent place. Mahoney Mortuary's records list several people who met their demise at Gage (this included Chance City) On Nov. 15th 1906 an unknown man was "killed at Gage" probably a mining accident. Pablo Hernandez died in a mine accident on the 22nd. of Dec. 1906. D. Mendoza was shot to death at Chance City on the 25th of Oct. 1907. On the 3rd. of Nov. 1907 an unknown Mexican man's death was reported as "Accident, Cars" this probably refers to railroad cars. Martin Amador was

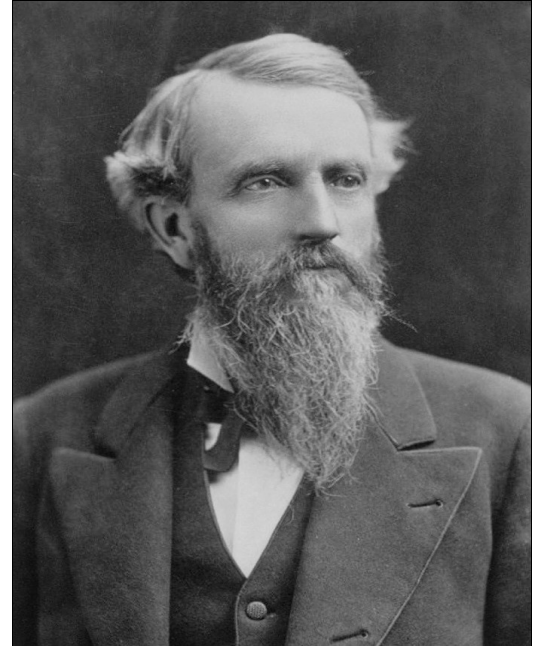
"Hanged" on the 13th of Jan. 1907 (there is no mention if this was a vigilante action, a suicide or an accident) Jane Hodgdon died 3/30 of 1908 a victim of pneumonia and on May 21st. 1908 a child (last name Bosworth) died of unlisted causes. Gage is not mentioned again in these records after 1908. It appears that after 1908, Chance City was abandoned and the population at Gage had dropped dramatically. A cemetery was never established at Chance City or anywhere in the Victorio Range. Nor have I found any solitary gravesites in the vicinity, as is often the case at other mining camps. I can only surmise that with the railroad close by, it was easier to ship the deceased elsewhere for burial.

William Randolph Hearst did not own any mines at Victorio. In 1880 he would have been 17 years old, and even if he was highly precocious, running a mining empire was probably beyond his abilities. It was his father George Hearst in partnership with James Ben Ali Haggin and Lloyd Tevis that bought into the mines at Victorio.

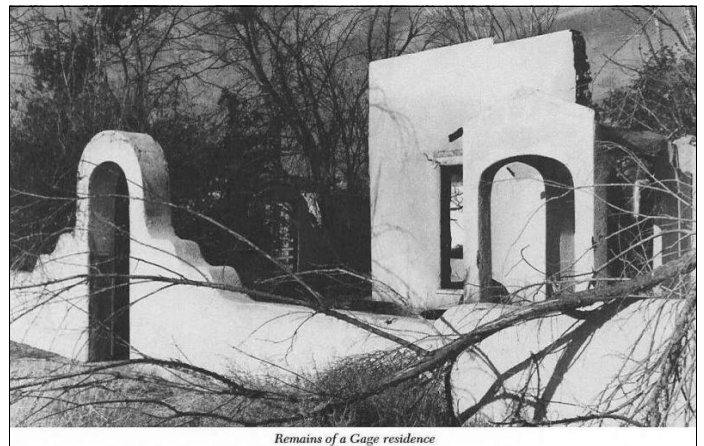
Victorio Peak, infamous as the site of Doc Noss's "lost treasure" is not located in the Victorio Mountain range. That Victorio Peak is located in the Hembrillo Basin near the San Andres Range. The Victorio Mountains unlike Doc Noss produced actual gold.

The travel center at the present day Gage exit is not Gage. This site has long been referred to as either Continental Divide or Butterfield Station. It is owned

by the Bowlin Corp. that operates the store and the Dairy Queen. Gage was located to the north between the railroad tracks and the interstate, that site has been razed and cleared.



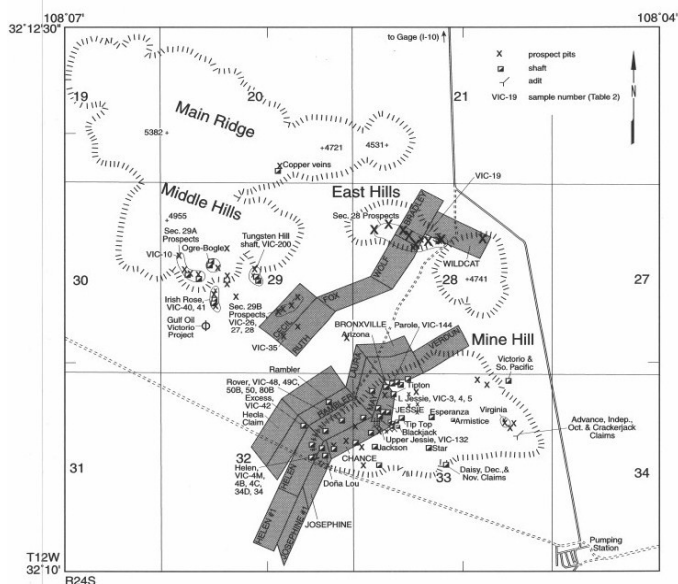
*George Hearst*



*Remains of a Gage residence*



*Commercial ruin along I-10 at Gage*



## THE DEMING GEM & MINERAL SOCIETY, INC.

P.O. BOX 1459, DEMING, N.M. 88031-459

FOUNDED - JANUARY 1965

### DUES ARE DUE & PAYABLE ON DECEMBER 1st EACH YEAR

Membership Dues: \$15.00 per person for Adult Members

Junior Memberships: \$2.00 per person (up to 18 years of age) or \$25.00 per family

### All meetings are held at the Deming Gem & Mineral Society, Inc. building

4200 Raymond Reed Blvd., Deming, NM -- Clubhouse phone: 575-546-2554

### OFFICERS

President .....	Barbara Staff .....	724-712-6353
Vice President .....	Ken Sholar .....	575-639-1135
Secretary .....	???	
Treasurer .....	Benjamin Staff.....	724-256-2674
Bulletin Editor .....	Scott Ehlers .....	575-544-2826
Roundup Chair .....	Carol Duncan .....	575-956-5144
1 Yr. Director .....	John Edwards.....	863-221-8358
2 Yr. Director .....	Cindy Jordan .....	575-956-5144

### CHAIRPERSONS

Field Trips Chair.....	Marco Franco.....	575-620-1301
Shop .....	Dave Coffey.....	928-302-8401
Claims .....	Paul Browning .....	575-644-6540
Custodian .....	Cindy Jordan .....	575-694-3598
Librarian .....	Sylvia Golden .....	505-717-7157
Membership.....	Monika Anderson .....	575-544-4655
Webmaster.....	Scott Ehlers.....	575-544-2826
Sunshine .....	Barbara Hamilton .....	575-544-8643
Photographer .....	All Club Members	
Refreshments .....	All Club members	
Reporters .....	All Club Members	
Historian .....		
Parliamentarian .....		
Social Chairperson .		
Publicity .....	Carol Duncan .....	575-956-5144

Past President .....

Pro-Tem.....Carol Duncan .....

## ...OFFICIAL SHOW OF THE SOCIETY

Held every year on the second weekend (Thursday through Sunday) in March at the SW New Mexico Fairgrounds.

“ROCK CHIPS” is the official bulletin of the Society

Email: [thedgms@gmail.com](mailto:thedgms@gmail.com)

OFFICIAL WEB SITE [www.thedgms.com](http://www.thedgms.com)

Letters to the Editor

Any suggestions, ideas, criticisms?

Contact the DGMS Newsletter Editor

Scott Ehlers

at

[DGMS-NEWS-EDITOR@Hughes.net](mailto:DGMS-NEWS-EDITOR@Hughes.net)

*THE DEMING GEM and MINERAL SOCIETY, INC. an incorporated, non-profit organization shall be dedicated to the knowledge, advancement and enjoyment of the earth sciences and associated subjects. The Society's primary purpose is the dissemination and furtherance of knowledge of mineralogy, gem cutting and geology, and to stimulate interest in the development of these studies. It is composed of individuals who have chosen gems and the aforementioned studies as a major interest in their lives.*



**CONSTITUTION  
OF THE  
DEMING GEM & MINERAL SOCIETY, INC.  
Accepted without amendment October 31, 2015**

The Deming Gem & Mineral Society, Incorporated (The "Society"). shall be dedicated to the advancement and enjoyment of the earth sciences and assorted subjects. Its primary purpose is the exchange of information and the furtherance of the knowledge of mineralogy, gem cutting, geology, and to stimulate interest in the development of these studies. It is composed of individuals who have chosen gems and minerals as these foretasted related hobbies as their interest. The Society is formed for educational, charitable and/or scientific purposes, as described above, in the Articles of Incorporation and the Bylaws.

**ARTICLE ONE - NAME**

The name of the organization shall be The Deming Gem & Mineral Society, Incorporated

**ARTICLE TWO - AFFILIATIONS**

The Society may affiliate with other organizations of like interests, upon a two-thirds vote of the members present at any regular meeting, provided a quorum is present.

**ARTICLE THREE - OFFICERS and BOARD OF DIRECTORS**

The officers of the Society shall be: President, Vice President, Treasurer, Secretary. Other elected positions shall consist of Roundup Chairman, Bulletin Editor, Shop Chairman, and two Directors. These elected positions and the Past President shall constitute the Board of Directors. The President, Vice President, Treasurer or Secretary can not be related.

**ARTICLE FOUR - ANNUAL MEETING**

The annual meeting shall be held in December, at which time the officers elected, as described in the Bylaws, shall be installed.

**ARTICLE FIVE - RIGHT TO VOTE QUALIFICATIONS**

Adult and Life members in good standing are entitled to vote.

**ARTICLE SIX - AMENDMENTS**

This constitution may be amended at any regular or special meeting, when a legal quorum has been declared present. A two-thirds vote of eligible members is required providing the amendment to be voted on has been sent to the members at least ten (10) days in advance of the meeting, and notice of the meeting, if necessary, has been sent in accordance with the Bylaws. The quorum and vote necessary to amend the Bylaws is required to amend the Constitution.

President

Barbara Staff

Vice-President

Ken Shidar

## ARTICLE X - PROPERTY

- A. The Property Chairman shall keep a complete and detailed listing of all properties owned by the Society and the location of such properties. The Property Chair shall be responsible for said listings and shall provide a copy for the files of the secretary.
- B. Before the end of each fiscal year, an annual inventory of properties shall be taken and updated by a committee appointed by the President.

## ARTICLE XI - QUORUMS

**SECTION 11.1** A quorum for regular or special meetings for transacting Society business shall be twenty (20) Adult and Life members in good standing.

**SECTION 11.2** A quorum for the Board of Directors of the Society shall be a majority (7) of the Directors.

**SECTION 11.3** A quorum for changing Bylaws shall be fifty (50) adult and life members in good standing, or one-half ( $\frac{1}{2}$ ) of the adult and life members in good standing, whichever is less, present including responses received by mail or e-mail.

## ARTICLE XII—DISSOLUTION

Upon dissolution of the Society, after payments of all debts and liabilities, the remaining assets of the Society shall be distributed exclusively for the exempt purposes under Section 501(c)(7). Unless otherwise indicated in the Articles of Incorporation, the remaining assets of the Society may be distributed as the Board at the time determines by majority vote, provided such distribution is for an exempt purpose under Section 501(c)(7). If no decision can be reached for any reason, the remaining assets of the Society shall be given to the Geology Department at New Mexico Institute of Mining & Technology in Socorro, New Mexico.

## ARTICLE XIII - BIG DIGGINS FIELD TRIP

The Field Trip to Big Diggins after the Roundup is for Members that are active as of January 1 of the year of the field trip. New memberships purchased at the Roundup are not eligible until the following calendar year. Any member who does not work, for the show, during the Roundup may not attend the field trip to Big Diggins after the Roundup.

President



Vice-President





## DUTIES OF THE OFFICERS

### PRESIDENT

- The President shall preside at all meetings of the Society (except those of the Nominating Committee) and of the Board of Directors.
- The President shall appoint all standing and special committee chairpersons, shall be an ex-officio member of such committees, and shall coordinate the work of such committees.
- The President shall counter sign checks drawn by the Treasurer.
- The President shall be the principal executive of the Society, shall direct and coordinate all the corporation's activities, and perform all other such duties as usually pertain to the office.
- The President only has a vote in the event of a tie in Board, General or Committee meetings.
- When the President determines that a committee chair is unable to perform the assigned duties the President shall be empowered to declare the office vacant and shall appoint a successor to carry on for the balance of the term.
- In the case of an elected officer, other than the president, the President will appoint a nominating committee to identify a candidate and notice of the vacancy will be given to the membership via the bulletin.
- Although the President has the authority to determine the order of business at any general meeting the following should be considered:
  - A. Call to order & Pledge of Alliance
  - B. Welcome and introduction of visitors and guests
  - C. Approval of minutes, Secretary's Report, Treasurer's Report and Items of special interest
  - D. Committee reports
  - E. Unfinished business
  - F. New business
  - G. Break and refreshments
  - H. Door prizes and raffle
  - I. Adjourn
  - J. Program
- Although the President has the authority to determine the order of business at any Board meeting the following should be considered:
  - A. Call to order
  - B. Review and approval of the minutes of the previous board meeting
  - C. Secretary's report
  - D. Treasurer's report
  - E. President's report
  - F. Committee Reports
  - G. Unfinished Business
  - H. New Business
  - I. Adjourn
- Conduct Board and general meetings as required by and in accordance with the By Laws.
- Keep the general membership informed of Board actions and Club activities via the Rock Chips, announcements at general meetings and email.
- Ensure that the actions in the Board of Directors section of these guidelines are accomplished at the required time by including them in the agenda of the appropriate month's meeting.

- Yearly required actions:
  - A. December of last year/January - Appoint people to chair all standing committees for the next year. These include: Claims, Field Trip, Historian, Librarian, Membership, Parliamentarian, Publicity, and Sunshine,
  - B. December - Request both outgoing and incoming officers attend the December Board of Director's meeting so that continuity in Club functions can be obtained. Introduce incoming Board members.
- The President should prepare an agenda for each Board and general meeting.
- The President reviews all the incoming correspondence, emails, and telephone calls relating to the Club business and activities. The President advises the Board and general membership of any action required and taken.
- The President should be sure that each Board member and committee chairman has an up-to-date copy of the Constitution, By-Laws, and Guidelines. The President will review these documents at least once a year to determine if revisions are needed and take action to update them.
- If during the year a person is nominated for lifetime membership the president should consider appointing a committee to review the qualifications of the nominee for lifetime membership.

#### VICE PRESIDENT

- The Vice-President shall assist the President in all official duties and substitute for the President in the event of the latter's absence, including the signing of checks and necessary documents.
- The Vice-President shall assume the Presidency in the event that office becomes vacant.
- The Vice-President shall be chairman of the Program committee.
- The Vice President should be given the first consideration in the nomination for President.
- After obtaining the general policy of the Board of Directors at its January meeting and after examining the permanent file on programs from previous years, prepare a list of programs for the year. After approval by the Board of Directors, begin the process planning programs.
- The Vice-President shall ensure that the necessary equipment is available for any speakers requiring video and/or audio assistance.
- Provide the Bulletin Editor at the Board of Directors meeting preceding the regular club meeting, or as soon thereafter as is possible, with an article for the Rock Chips giving the nature of the program.
- Contact the Deming Headlight Tuesday preceding the regular Club meeting with a short article on the meeting place, time of program for inclusion in the newspaper.
- In the event we hold a silent auction, provide the Editor with whatever information is necessary to the membership so that they will obtain maximum benefit from the event. Obtain a supply of bid sheets so they will be available to the membership no later than at the time of the silent auction. Prepare and/or update the procedure for the silent auction.
- Maintain the permanent files describing the programs for each meeting and pass this on to the next Vice-President or any other individual as designated by the Board of Directors at the December Board of Directors' meeting. For each monthly program, this file should contain the name of the speaker, the address of the speaker, and appropriate background material on the speaker, and the title/abstract of the talk, the date of the meeting, and any other comments considered appropriate.
- Maintain the Club audio/visual equipment in operating condition and list the individual

items complete with serial identification, etc. as needed. Provide the Treasurer with a copy of this list and the location of each item so that the inventory of the Club Property can be kept up to date.

- Present the incoming Vice-President with the club equipment, used for programs at the December Joint Board of Director's Meeting or at the end of the Annual Meeting if that is more convenient.

#### SECRETARY

- The Secretary shall keep an accurate record of the minutes of all General and Special meetings of the Society, and of the Board of Directors meetings.
- The Secretary shall receive and answer all correspondence in accordance with the action of the Society, the Board of Directors, or as directed by the President.
- The Secretary shall perform such duties as may be assigned by the Board of Directors as may pertain to the office, including the signing of checks.
- The Secretary shall preside over meetings if the President and Vice President are absent.
- The Secretary maintains the official Club records and distributes them as directed by the Board of Directors.
- Meeting minutes file is organized by month for the current year and contains the minutes of the Board of Directors Meeting with attachments, and pertinent correspondence
- Club Record File: The file contains the current copies of the Club Constitution, By-laws, Guidelines, and copies of applicable New Mexico laws. These records will be revised as directed by the Board of Directors or government agencies.
- At the direction of the Board, the Secretary provides the permanent files to the incoming Secretary. Paper as well as electronic files are recommended.

#### TREASURER

- The Treasurer shall keep and maintain adequate and correct accounts and files of all funds of the Society, all the properties and business transactions of the Corporation, including accounts of its assets, liabilities, receipts, disbursements, and other matters customarily included in financial statements. The Board of Directors may at any time request a review/audit of these records, and may at any time request inspection of the various books and records. The Treasurer shall be responsible for all funds received by the Society.
- The Treasurer shall pay all bills which have been approved by the Board of Directors. Payments will be made by bank checks, co-signed by any two of the authorized officers or electronic transfer.
- The Treasurer shall maintain bank accounts in the name of the Deming Gem & Mineral Society, Inc., for the General funds of the corporation, Roundup funds and for such savings and special accounts as may be authorized by the Board of Directors.
- As the Society's CFO, the Treasurer will be responsible for submitting a draft annual budget for the Board of Director's review.
- The Treasurer shall deposit all monies in the name of the Corporation and may be requested to be bonded at the discretion of the Board of Directors. The cost of the bond will be paid by the Society.
- The Treasurer shall provide to the Board of Directors a list of all bills due and payable at the Board of Directors meetings.
- The Treasurer shall assist the Board in ascertaining the Society's insurance needs, for property and liability, and to report the same to the Board for their action.

- The Treasurer shall file the Corporate State report. Federal report shall be filed by an accountant.
- Extension requests for filing of Federal and State reports are to be prepared by the Treasurer and signed by the President.
- Outgoing Treasurer shall have the final Trial Balance, Property Report, and turn in all past records, check book, notebook, or anything pertaining to the Treasurer's job at the January Board of Directors meeting.
- The Treasurer will pickup the mail and distribute it.



**MISSION STATEMENT:** The Deming Gem & Mineral Society serves to share with the community its knowledge of earth sciences and lapidary arts.

### **GENERAL POLICIES**

- A. Those decisions of the general membership relating to the operations of the Society, not in conflict with the Articles of Incorporation, Constitution or the Bylaws and supplemental to them, shall be designated as the "Operating Regulations".
- B. Before the establishment or revision of any policy, rule or regulation becomes effective the Bylaws Committee shall review each proposal to insure there is no conflict with the Bylaws or Articles of Incorporation. The Committee shall report its findings to the Board of Directors at their next meeting.
- C. They may be established, revised or revoked by a majority affirmative vote at any Board of Directors meeting where a quorum exists.
- D. Fees and Compensation. Directors and members of committees may not receive any compensation for their services as such, but may receive reasonable reimbursement of expenses incurred in the performance of their duties, or for expenses reasonably anticipated to be incurred in the performance of their duties, as approved by the Board of Directors.

### **CONFLICT OF INTEREST POLICY**

- A. The organization is not authorized to purchase commercial goods, services, or assets from any of its members without prior approval by a majority vote of the Board of Directors - and then at a cost not to exceed the fair market value.
- B. The Society will not allow any commercial activity at its events without prior approval by the Board of Directors for each occurrence.
- C. Members and non-member businesses may advertise their goods or services in the society's newsletter for a fee to be approved by the Board of Directors.

### **LIFE MEMBER POLICY**

- A. A person may be nominated for a life membership by a member presenting a petition (signed by ten (10) members in good standing) to the Board of Directors.
- B. If the Board, after consideration, approves this petition by two-thirds vote, it will then be presented at a general meeting of the general membership.
- C. A majority vote, by written ballot, of the members present and entitled to vote shall confirm or deny this action.
- D. Requirements for consideration.
  - 1. Years of membership
  - 2. Offices and committees held
  - 3. Service contributions

## **MEMBERSHIP TERMINATION POLICY**

It is hereby agreed that the membership in The Deming Gem & Mineral Society is a privilege and not a right. Upon recommendation of the Board of Directors to the Society any member not in accord with the membership as a whole, may be asked to resign from the Society.

- A. The following is a partial listing of cause for revocation of membership:
  - Misuse of organizational funds.
  - Deliberate refusal to abide by organizational policies and procedures.
  - Conduct which brings discredit to the name or image of the Society.
  - Conduct which has been unethical or disloyal to the Society.
  - Improper use of shop equipment.
- B. A member may be terminated for just cause by a 2/3 vote of the Board of Directors.
- C. The member being terminated will be given an opportunity to appeal their case according to Section 1.5 of the DGMS bylaws.
- D. A terminated member shall not be entitled to receive any reimbursement of dues paid to the Society.

## **OTHER POLICIES**

- A. The July 4 there will be an ice cream social.
- B. Between Thanksgiving and Christmas there will be Holiday potluck dinner.
- C. Guest speakers not accepting pay for their time shall be presented with a rock or other gift donated or purchased by the Club.
- D. If a guest speaker requests, their program may be first on the agenda.
- E. DGMS may reimburse mileage of fifty-two (\$.52) cents per mile for any pre-approved club business.
- F. Field trip leaders and tail gunners for Roundup may be reimbursed mileage of fifty-two (\$.52) cents a mile.
- G. New members and guests at the general meeting shall receive a free rock gift.
- H. Door prizes shall be drawn at the general meeting. One for picking a number from sign in sheet and one for wearing your name badge. There will also be a 50/50 ticket raffle at \$1 per ticket (ex. \$20 collected, winner gets \$10).
- I. A past president's small token of appreciation shall be presented by the incoming president at the general meeting in January. The incoming vice president shall also present a small token of appreciation to the outgoing vice president. The secretary shall secure the gifts.
- J. A get well card shall be sent to members who are confined at home or in the hospital. A sympathy card shall be sent in case of a death in a member's immediate family. A floral spray or potted plant may be sent in the case of the death of a member. The sunshine chairperson shall secure such at a reasonable cost.
- K. The deadline for the Rock Chips material will be such that it can be sent out and received by members 7 days before the general meeting.
- L. Amounts of monies in the club's checking and savings accounts shall not be published in the club's newsletter. Members may ask for this information at any business meeting.